

AUTHORIZATION FOR DIRECT DEPOSIT

I, _____, Title: _____
hereby authorize the California Institute of Technology and the Jet Propulsion Laboratory to deposit
payments due or to become due into the following account with the below named
bank.

Name (as shown on the account): _____
(please submit a blank 'voided' company check)

JPL Vendor Number: _____
(If known)

Address: _____

Name of Financial Institution: _____

Account Number: _____

Bank's ABA Routing Number: _____

I understand and acknowledge that if the name on the direct deposit account is different than
_____ as shown on the Caltech-JPL Vendor Master File

(Company)

and as stated above, the financial institutions procedures may cause a delay in the crediting of said
account with my payments, and I hereby expressly relieve Caltech-JPL of any liability I may incur
because of a delay caused by the application of a financial institution's procedures and I agree to hold
Caltech-JPL harmless.

I further acknowledge and understand that _____ must

(Company)

take all steps necessary to change or revoke this direct deposit authorization in the event
_____ desires to change or revoke this authorization. I understand

(Company)

that any change or revocation must be given to Caltech-JPL at least 30 days prior to the desired
effective date of such change or revocation.

I understand and acknowledge that upon the effective date of termination of
_____ contract/purchase order, for any reason, from Caltech-JPL,

(Company)

this authorization for direct deposit shall be deemed terminated and that the provisions of
the California Code, relating to payment of vendors termination of services, shall apply.

Date

Name of Company as it appears on JPL Contract/Purchase
Order

Phone Number

Print Name/Title of Authorizing Person

Signature of Authorizing Officer